PSIC | RPG Association

Dental Professional Liability Renewal Questionnaire

A. APPLICANT INFORMATION

Policy # _____

Name _____
First Middle Last

Office Phone: _____ Office Fax: _____

Email Address: _____ Cell Phone: _____
Your email address will never be sold. It will be used to send you important messages.

Primary Practice Address:

_____ _____% of Practice
Street City State Zip County

Additional Practice Location(s):

_____ _____% of Practice
Street City State Zip County

_____ _____% of Practice
Street City State Zip County

_____ _____% of Practice
Street City State Zip County

_____ _____% of Practice
Street City State Zip County **(All locations must total 100%)**

Are you working at any practice locations that will be covered by another professional liability policy? ☐ Yes ☐ No
If yes, please provide Certificates of Insurance.

IF MORE ROOM IS NEEDED FOR PRACTICE LOCATIONS, PLEASE USE A SEPARATE PIECE OF PAPER.

B. PRACTICE ORGANIZATION INFORMATION

1. How many hours do you practice dentistry per week? _____ hrs.
2. Do you have a legal entity? ☐ Yes ☐ No
   If yes, and the entity is not currently insured by NCMIC, do you desire professional liability coverage for the entity? ☐ Yes ☐ No
   If yes, please complete the Entity Application.
3. Do you operate or work for a mobile dental practice? ☐ Yes ☐ No
   If yes, complete the Mobile Dentistry Supplement Form, if not previously completed.
4. What percentage of your practice revenue comes from government programs (Medicare/Medicaid)? _____ %

C. PRACTICE ACTIVITIES (continued)

1. Please indicate your primary specialty:

☐ General Dentistry	☐ Oral & Maxillofacial Radiology	☐ Pediatric Dentistry
☐ Dental Anesthesiologist	☐ Oral & Maxillofacial Surgery	☐ Periodontics
☐ Endodontics	☐ Orthodontics	☐ Prosthodontics
☐ Oral & Maxillofacial Pathology	☐ Other: _____	

2. Please indicate which of the following procedures you perform and your level of training:

a. **Sinus Lifts:**

What percentage of your practice does this procedure make up? _____ %
Number performed annually: _____
What percentage are direct sinus augmentation (lateral) technique? _____ %
What percentage are indirect sinus augmentation (osteotome) technique? _____ %
What type of informed consent is obtained for sinus lifts? ☐ Written ☐ Oral ☐ None
What year did you start performing sinus lifts? _____
*Have you completed any additional sinus lift training courses or designations outside of dental school? ☐ Yes ☐ No

b. **Dental Implants:**

What percentage of your practice does this procedure make up? _____ %
Number performed annually: _____
What percentage of those dental implants are restoring existing implants? _____ %
What percentage are placing new implants? _____ %
What percentage are mini implants? _____ %
What type of informed consent is obtained for dental implants? ☐ Written ☐ Oral ☐ None
What year did you start performing dental implants? _____
*Have you completed any additional dental implant training courses or designations outside of dental school? ☐ Yes ☐ No

c. **Third Molar Extractions:**

What percentage of your practice does this procedure make up? _____ %
Number performed annually: _____
What percentage are partially impacted? _____ %
What percentage are fully impacted? _____ %
What type of informed consent is obtained for third molar extractions? ☐ Written ☐ Oral ☐ None
What year did you start performing third molar extractions? _____
*Have you completed any additional third molar extraction training courses or designations outside of dental school? ☐ Yes ☐ No

d. **Botox and/or Cosmetic Fillers:**

What percentage of your practice does this procedure make up? _____ %
Number performed annually: _____
What type of informed consent is obtained for Botox and/or cosmetic fillers? ☐ Written ☐ Oral ☐ None
*What Botox/cosmetic filler training, courses, or designations have you completed? _____

Note: Certificates of completion proving 16 hours of PACE or CERP approved coursework are required.

3. Do you use cone beam computed tomography (CBCT) in your practice? ☐ Yes ☐ No

If yes, what percentage of time do you use (CBCT) prior to completing:

Dental Implants _____ %
Third Molar Extractions _____ %

C. PRACTICE ACTIVITIES (continued)

4. Do you utilize any of the following anesthesia or sedation types in your practice?
   a. Local anesthesia or inhalation sedation (N_2O) ☐ Yes ☐ No
   b. Single dose or oral sedation ☐ Yes ☐ No
   c. Multi-dose oral sedation ☐ Yes ☐ No
   d. Intravenous conscious sedation (IV)/Intramuscular sedation (IM) ☐ Yes ☐ No
      Who administers the IV/IM? _____
      How many times per year do you administer IV/IM? _____
   e. General anesthesia, including deep sedation ☐ Yes ☐ No
      Who administers the general anesthesia? _____
      How many times per year do you treat patients under general anesthesia? _____
5. Where is the sedation and/or anesthesia noted above performed?
   ☐ Dental Office ☐ Hospital ☐ Licensed Surgical Center (licensed by what agency?) _____
   Other (please explain): _____
6. What type of informed consent is obtained for the sedation and/or anesthesia noted above? ☐ Written ☐ Oral ☐ None
7. How often do you update health histories?
   ☐ Every Visit ☐ Every 3 months ☐ Every 6 months ☐ Every 12 months ☐ Other: _____
8. Have you ever been audited for OSHA compliance? ☐ Yes ☐ No
   If yes, what was the date of audit and outcome? _____

Please provide certificates of completion for training and/or designations for any of the procedures asked in question 2.

D. PROFESSIONAL INFORMATION

1. Have you ever been indicted for, charged with, or convicted of any act committed in violation of any law or ordinance other than minor traffic offenses? ☐ Yes ☐ No
2. Have you ever had your dental license revoked, suspended, investigated, restricted, placed on probation, fined, subject to reprimand, or voluntarily surrendered? ☐ Yes ☐ No
3. Have you ever had your hospital privileges, DEA license, or reimbursement privileges refused, denied, revoked, suspended, investigated, restricted, subject to reprimand, or voluntarily surrendered? ☐ Yes ☐ No
4. Have any complaints or actions been brought against you alleging sexual misconduct? ☐ Yes ☐ No
5. Have you incurred or become aware of having a condition that impairs your ability to practice dentistry to any degree? (i.e., convulsive disorders; mental illness; multiple sclerosis; rheumatoid arthritis; addiction to alcohol, narcotics, or other controlled substances; etc.) ☐ Yes ☐ No

IF YOU ANSWERED "YES" TO ANY OF THE ABOVE QUESTIONS AND HAVE NOT PREVIOUSLY DISCLOSED TO NCMIC, PROVIDE DETAILS ON A SEPARATE PIECE OF PAPER.

E. LOSS INFORMATION

1. Are you aware of any circumstances that have not been reported to NCMIC that might lead to a claim or suit (even if the claim or suit is without merit)?* ☐ Yes ☐ No

**Any circumstance for the purpose of this section of the application would include:*

- *Any request for patient records related to an adverse outcome or treatment of patient*
- *A letter from an attorney regarding your treatment of a patient*
- *Any party stating dissatisfaction with the outcome of a procedure/treatment/diagnosis*
- *Demand for damages, resolved or pending, regardless of the result, arising from your professional activity brought against you, any partner, associate, employee, or any professional corporation or partnership.*

IF YOU ANSWERED "YES", PROVIDE DETAILS ON A CLAIM INFORMATION FORM.

F. APPLICATION CHECKLIST

Please remember to attach a copy of the following with the application:

- Applicable training certificates as requested in the Practice Activities and Education sections
- Applicable supplemental applications such as the Entity Application or Mobile Dentistry Supplement Form

PLEASE COMPLETELY FILL OUT ALL AREAS ON THE APPLICATION. IF ANY AREAS DO NOT APPLY, PLEASE STATE, "N/A."

G. SIGNATURE REQUIRED

SIGNATURE REQUIRED

Fraud Warning and State Specific Disclosures—I acknowledge the applicable fraud warning and state disclosure as shown on the State Specific Notices page.

By signing this renewal application, I certify and attest that the statement, information, and answers provided herein are true and accurate. I understand that NCMIC Insurance Company (NCMIC) shall rely upon the statement, information, and answers provided on this renewal application to determine the continuing eligibility for insurance and for rating classification.

I agree to notify NCMIC of any changes in my practice of dentistry within thirty (30) days of its occurrence, including but not limited to:

- Any changes in the professional services provided by me or someone for whom I am legally responsible;
- Any changes in my profession as described in any declarations issued as a result of this application;
- Any change in the location of my practice;
- Any investigation, restriction, suspension or surrender of a state dental license, DEA license or any hospital privileges;
- Any mental or physical condition, that materially impairs my ability to practice dentistry, including treatment for alcohol or substance abuse;
- Any conviction, plea or agreement related to charges of a misdemeanor or a felony (other than a minor traffic offense).

Malpractice insurance is offered through PSIC RPG Association. Coverage is underwritten by NCMIC Insurance Company.

Signature	Date
Signature of Agent (Please Print Full Name)	Date

PSIC | RPG Association

Mail to:
14001 University Avenue
Clive, Iowa 50325-8258

Questions:
Phone: 800-864-8026
Fax: 800-600-8170

Email: dentalrenewals@psicinsurance.com

H. STATE SPECIFIC NOTICES

PLEASE READ THE FRAUD WARNING NOTICE FOR YOUR STATE

FOR RESIDENTS OF ALL STATES EXCEPT Colorado, Maryland, New York, New Jersey, Oregon, Pennsylvania, Tennessee, Virginia and Washington-- General Fraud Warning: Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance or statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto or knowingly helps with intent to defraud, commits a fraudulent insurance act, which may be a crime and may subject the person to criminal and civil penalties.

Colorado Fraud Warning: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Maryland Fraud Warning: Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

New Jersey Fraud Warning: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

New York Fraud Warning: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning an fact material thereto, omits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation. (11 NYCRR 86.4(a)) (Parallel citation Regulation 95)

Ohio Fraud Warning: Any person who, with the intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Oregon Fraud Warning: Any person who, with an intent to knowingly defraud or knowingly facilitate a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement or a material fact, may be guilty of insurance fraud.

Pennsylvania Fraud Warning: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Tennessee Fraud Warning: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

Virginia Fraud Warning: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

Washington Fraud Warning: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

North Dakota Defense Expenses within Limits of Liability: It is acknowledged that the coverage listed in the Network Security & Privacy Proceeding Endorsement has limits of liability which may be reduced or completely eliminated by payments for legal defense costs and claims expenses.

Minnesota Notice Concerning Policyholder Rights in an Insolvency under the Minnesota Insurance Guaranty Association Law: The financial strength of your insurer is one of the most important things for you to consider when determining from whom to purchase a property or liability insurance policy. It is your best assurance to you will receive the protection for which you purchased the policy. If you insurer becomes insolvent, you may have protection from the Minnesota Insurance Guaranty Association as described below but to the extent that your policy is not protected by the Minnesota Insurance Guaranty Association or if it exceeds the guaranty associations limits, you will only have the assets if any, of the insolvent insurer to satisfy your claim. Residents of Minnesota who purchase property and casualty or liability insurance from insurance companies licensed to do business in Minnesota are protected, SUBJECT TO LIMITS AND EXCLUSIONS, in the event the insurer becomes insolvent. This protection is provided by the Minnesota Insurance Guaranty Association located at 7600 Parklawn Avenue Suite 460, Edina, MN 55435. The maximum amount that the Minnesota Insurance Guaranty Association will pay in regard to a claim under all policies issued by the same insurer is limited to $300,000. This limit does not apply to workers' compensation insurance. Protection by the guaranty association is subject to other substantial limitations and exclusions. If your claim exceeds the guaranty association's limits, you may still recover part or all of that amount from the proceeds from the liquidation of the insolvent insurer, if any exist. Fuds to pay claims may not be immediately available. The guaranty association assess insurers licensed to sell property and casualty or liability insurance in Minnesota after the insolvency occurs. Claims are paid from the assessment. THE PROTECTION PROVIDED BY THE GUARANTY ASSOCIATION IS NOT A SUBSTITUTE FOR USING CARE IN SELECTING INSURANCE COMPANIES THAT ARE WELL MANAGED AND FINANCIALLY STABLE. IN SELECTING AN INSURANCE COMPANY OR POLICY, YOU SHOULD NOT RELY ON PROTECTION BY THE GUARANTY ASSOCIATION. THIS NOTICE IS REQUIRED BY MINNESOTA STATE LAW TO ADVISE POLICYHOLDERS OF PROPERTY AND CASUALTY INSURANCE POLICIES OF THEIR RIGHTS IN THE EVENT THEIR INSURANCE CARRIER BECOMES INSOLVENT. THIS NOTICE IN NO WAY IMPLIES THAT THE COMPANY CURRENTLY HAS ANY TYPE OF FINANCIAL PROBLEMS. ALL PROPERTY AND CASUALTY INSURANCE POLICES ARE REQUIRED TO PROVIDE THIS NOTICE.